

## Appendix 1 – Risk Analysis

Type of Data	Risk	What is at Risk?	Risk to	Mitigating Strategies
Personal and reference information – working information, reference material	Negligible	Nothing	Personal data belonging to VU staff	User accepts the risk of storing this data in a cloud based storage solution.
Project / working data (non-commercial and not sensitive)	Low	Availability	Staff being able to access data for projects they are working on	Project leader accepts the risk that their data may not be available at a critical time during the project.
Information covered by the Privacy and Data Protection Act 2014	Medium	Confidentiality	Information covered by the Privacy and Data Protection Act 2014 - personal identifying information, job applications, HR and medical data etc. Includes student personal information and progress or grievance issues.	Cloud storage providers must comply with the Victorian Information Privacy Principles, particularly IP4 Data
Official Statements/Positions	Medium	Integrity and Availability	Reputation of VU if the data is altered or if it is unavailable for the public to access	<b>Do NOT use cloud based storage solutions.</b> Further investigation into these services is ongoing.
Private or Confidential Information of others	Medium to High	Confidentiality and Integrity	Reputation of VU if the data is altered or accessed by non-authorized people (this would be around personal data). Legal issues may arise if personal data was accessed inadvertently.	<b>Do NOT use cloud based storage solutions.</b> Further investigation into these services is ongoing.
Sensitive data including commercial in confidence and some types of research data	High	Confidentiality, Integrity and Availability	Reputation of VU could impact on funding, inadvertent access to or released of data.	<b>Do NOT use cloud based storage solutions.</b> Further investigation into these services is ongoing.
Financial data	High	Confidentiality, Integrity and Availability	Financial impact, if funding could be accessed, through either commercial research companies being able to underbid or an attacker being able to commit fraudulent activities.	<b>Do NOT use cloud based storage solutions.</b> Further investigation into these services is ongoing.
Information covered by the Health Records Acts 2001	High	Confidentiality and integrity	Reputation of VU if the data is altered or accessed inadvertently. Legal issues may arise if health data was accessed or released. Includes all health information disclosed to VU, regardless of context (eg information disclosed to VU's Counselling and Disability Services, health information disclosed in a VU clinic or teaching facility).	<b>Do NOT use cloud based storage solution.</b> Further investigation into these services is ongoing.