This form is to be used by the Unit Coordinator to document moderation of assessment items in units of study.

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| Unit code and title: |  |
| Teaching period: |  |
| Delivery location: |  |
| Unit Coordinator: |  |
| Assessment task/s reviewed (description and weighting): *(Note: moderation must comprise more than 60% of the total unit assessment)* |  |

# Moderation

*(Note: moderation of multiple assessment items may be done as a collective, including additional exam papers)*

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| Comment on the degree to which the grading of student work (from a high, mid, and low range) reflects the marking schedule and expected standard. If any recommendations for adjustment are made, provide details of specific items and rationale for recommendation. |
|  |
| Comment on the degree to which feedback provided by the marker to the student was helpful and appropriate. |
|  |
| Comment on the overall standard of student work in relation to learning outcomes expected. |
|  |
| Comment on any good practices and/or possible improvements in assessment approach that have been identified. |
|  |
| Any further comments |
|  |

# acknowledgement and signatures

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| --- | --- |
| Moderator name: |  |
| Signed: |  | Date: |  |

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| Coordinator acknowledgement of receipt and agreement to report and/or action items raised:  |
| Signed: |  | Date: |  |