**Appendix 1 – Critical Incident Team Structure**

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| **Team Member** | **Role and Tasks** |
| Vice President, Planning, Registrar & University Secretary  **University Incident Controller** | To provide support to the University Critical Incident Controller and to engage emergency services.   * Senior Project Coordinator, Critical Incident & Business Continuity |
| Vice President, People and Culture  **Alternate UIC/Logistics** | To provide support on wellbeing, learning and development, employee relations, pay and benefits.   * Senior Manager, OHS |
| Vice-President Learning and Teaching  **Planning** | To coordinate teaching and learning activities.   * Dean of Students * College Deans |
| Vice President, Students, Infrastructure and Digital Technologies  **Logistics** | Ultimate strategic and operational responsibility for all infrastructure, technology and current student related matters.   * Executive Director, Information Technology Services * Director Facilities * Director Student Services (Alternate UIC) * Director Student Administration |
| Vice President, Engagement, Marketing and International  **Public Information/intelligence** | It leads strategy and operations on a number of critical external-facing functions in local and global contexts.   * Executive Director, External Engagement and Government Relations * Executive Director Marketing and Communications (Media) * Director VU International (Alternate UIC) |
| Vice President and Chief Financial Officer  **Finance** | Financial delegations of authority are an essential work practice designed to ensure that the University operates efficiently and effectively.   * Director Financial Planning * Director Business Capability |
| Vice President, Victoria University Polytechnic  **Logistics and Operation** | Responsible for Victoria University Polytechnic emergency procedures/business continuity management and response in consultation with relevant delegated or responsible officer.   * Deputy Vice President |