

ATTACHMENT 1

Census Dates

(1) The census date in a teaching period (HE) or Study Period (VET) is the date by which students' enrolment records are finalised for reporting to government for that teaching/study period.

- a. Higher Education, including both domestic and international students:
 - i. Published Higher Education Semester/Teaching period Census Dates – no earlier than 20% of the way through the period of time during which the unit is undertaken [HESA - s169-25(2)].
 - ii. The period of time during which the unit of study is undertaken includes any normal study breaks, assessment or examination periods (except supplementary examinations as these are not normally undertaken by all the students in the unit of study).

Where the date for the final examination for a unit is not known, the last day of the examination period must be used as the end of the teaching period. If a unit does not include a final examination, an examination period must not be included.

- b. Research:
 - i. Published Higher Education Semester/Teaching period Census Dates – no earlier than 20% of the way through the period of time during which the unit is undertaken [HESA - s169-25(2)].
 - ii. The period of time during which the unit of study is undertaken includes any normal study breaks, assessment or examination periods (except supplementary examinations as these are not normally undertaken by all the students in the unit of study).

Where the date for the final examination for a unit is not known, the last day of the examination period must be used as the end of the teaching period. If a unit does not include a final examination, an examination period must not be included.

- c. VE/FE Full Fee Local and Government Funded - (Diploma and above):
 - i. No earlier than 20% of the way through the period of time during which the unit is undertaken. The period of time during which the unit of study is undertaken includes any normal study breaks, assessment or examination periods (except supplementary examinations as these are not normally undertaken by all the students in the unit of study).

Where the date for the final examination for a unit is not known, the last day of the examination period must be used as the end of the study period. If a unit does not include a final examination, an examination period must not be included.