

Principles of Equivalence Procedure

Section 1 - Purpose / Objectives

(1) The purpose of this document is to provide guidance to staff involved in achieving equivalence defined under each principle in the [Third Party Arrangements Policy](#) . This Procedure includes:

- a. expected outcomes and measures;
- b. references to other VU policies and other strategic documents such as the TNE Academic Quality Assurance Framework;
- c. officers responsible for overseeing compliance of each process.

Section 2 - Scope / Application

(2) This Procedure applies across the University.

Section 3 - Definitions

(3) The following definitions are specific to this Procedure:

- a. Partner Institution: A separate entity that has an agreement to deliver Victoria University's courses on the University's behalf located in Australia or overseas.
- b. Victoria University (VU) Course Chair: A VU-employed academic who oversees course delivery in one or more partner institutions. In this instance, the VU Course or Academic Chair may be the same as or different from the Course or Program Chair for the same course delivered directly by VU.
- c. Partner Course Chair: A partner-employed academic responsible for overseeing an overall course delivery.
- d. VU Unit Convenor: A VU-employed academic who coordinates the delivery of a unit of study in a teaching period. In this instance, a Unit Convenor may or may not deliver the unit in a partner institution(s).
- e. TNE Academic Quality Assurance Framework document: document outlining the proposed approach to TNE academic quality assurance against specific criteria. This document will be approved by the Dean, Vice-President, Engagement, Marketing and International and Deputy Vice Chancellor Academic & Students and accompanies course proposals through the approval process that is described in the [Courses and Pathways Lifecycle Policy](#) and Procedures

Section 4 - Policy Statement

(4) Nil

Section 5 - Procedures

Roles/Responsibilities

Roles	Responsibility
Identify key roles involved in procedural steps	Summarise key responsibilities

Procedures

(5) See Schedule .

Section 6 - Guidelines

(6) Nil

Status and Details

Status	Historic
Effective Date	28th July 2017
Review Date	28th July 2020
Approval Authority	Pro Vice Chancellor Learning Innovation & Quality
Approval Date	24th July 2017
Expiry Date	12th February 2019
Responsible Officer	John Germov Senior Deputy Vice-Chancellor and Chief Academic Officer +613 99195077
Enquiries Contact	Deborah Tyler Director, Academic Quality and Standards +613 9919 4310