Car Parking Policy

Section 1 - Summary

(1) This Policy aims to facilitate safe and effective access to, and management of, parking at Victoria University (VU) campuses.

Section 2 - TEQSA/ASQA/ESOS ALIGNMENT

(2) Nil.

Section 3 - Scope

(3) This Policy applies to all University-managed car park areas on all University properties excluding the City Tower and non-campus sites such as Whitten Oval and the Sunshine Hospital.

(4) The Policy applies to:

a. Staff:
b. Students
c. Visitors; and,
d. Contractors

Section 4 - Definitions

(5) Parking Infringement Notice: A parking fine issued to a person for parking illegally. Also known as PINS.

(6) Parking Infringement Appeal: Contesting a parking infringement notice / fine.

(7) Parking Fee Schedule: VU's schedule outlining parking fees for parking permits and metered parking.

(8) Parking Meter: A parking machine that allows individuals to park daily on VU campuses.

(9) Parking Compliance Officer: VU's designated employee to undertake parking enforcement as part of VU as an authorised body (enforcement agency). Also known as PCO.

Section 5 - Policy Statement

General Principles

(10) VU is an authorised body (enforcement agency) for parking enforcement and employs a Parking Compliance Officer (PCO) for this purpose. Parking infringements issued by VU are enforceable in a court of law.

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(11) Parking at VU is operated in accordance with VU's legislated obligation governing parking enforcement and parking infringement appeals. This includes:

a. Infringements Act 2006 (Vic),
b. Infringements Regulations 2016 (Vic),
c. Road Safety Road Rules 2017 (Vic),
d. Road Safety Act 1986 (Vic),
e. Fines Reform Act 2014 (Vic), and
f. The Australian Standards for signage.

(12) VU supports the University's strategic objectives and commitment to sustainability and promotes/encourages the use of alternate means of transport to staff and students.

(13) All privately owned vehicles enter VU's property at the owner's risk. The University does not accept responsibility for any accidents, losses or damage that occurs while privately owned vehicles are on VU property.

(14) All users of VU's car parks are required to abide by legislation, regulations governing car parks in the state of Victoria and permits' terms and conditions.

(15) Persons parking at all non VU owned and operated sites are to abide by the owner/operator terms and conditions at these sites.

Parking Permits and Fees

(16) VU's Parking Fees Schedule is determined by the Vice-Chancellor or nominee and reviewed as required.

(17) Staff, students and members of the public are required to park in the correct designated areas according to the payment method, parking bay allocations and parking signage:

a. The permit system is only available to staff or other contracted employees of VU.
b. Metered parking is primarily for students, however, staff and VU visitors may also use this method.

(18) Salary packaging is available to eligible staff for all parking permit types offered by VU.

(19) Permit and paid parking purchased at any VU campus is valid at all other VU campuses dependent on availability.

(20) VU funds are not to be used for the purchase of University parking permits with an exception of visitor permits (V Permits), which can only be used to support parking requirements of external visitors.

Parking Infringement Notices (PINS)

(21) As part of VU's compliance strategy, Parking Infringement Notices (PINS) and official warnings may be issued to vehicles in breach of the Road Safety Road Rules 2017 (Vic), the Road Safety Act 1986 (Vic), and any breach to VU's parking permits terms and conditions/parking policy.

(22) VU Funds are not to be used for the payment of PINS.

Management of Car Parks

(23) Facilities is responsible for administration and operations of car parking including management of parking permit terms and conditions on all VU Campuses and VU managed private car parks.

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Section 6 - Procedures

(24) Car Parking Procedure.

Status and Details

Status	Current
Effective Date	13th December 2022
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Expiry Date	Not Applicable
Accountable Officer	Lisa Line Deputy Vice-Chancellor Enterprise and Digital Lisa.Line@vu.edu.au
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